GALT ADVOCACY

When you take a stand, you won't stand alone.

Tips for Your IEP Meeting

- ☐ At least 24 hours in advance of your IEP meeting, request progress reports on goals, a draft of the IEP and/or copies of assessment reports be emailed to you in advance, so you have the opportunity to review the information and prepare questions for the meeting.
- ☐ Ask for teachers to bring work samples to show that your child is functioning at the levels they are reporting.
- ☐ When reviewing the draft of the IEP, make notes on information that is not correct.
- ☐ Notify your case manager at least 24 hours in advance that you will be tape recording the meeting
- ☐ IEP meetings always start with parental concerns so prepare a list of your concerns in advance, so you don't anything.
- ☐ If progress reports on goals l state your child is able to do something that you know your child can not do, speak up, you know your child better than anyone at the table.
- ☐ If an administrator states a school policy that with, ask for them to provide you with the school board policy to explain their position
- ☐ Review the meeting notes and make sure that all information discussed is included and that your comments, requests, disagreements are documented and included.
- ☐ Don't ever sign an IEP at the meeting, you have 15 days to sign the IEP
- ☐ If you disagree with any parts of the program or services, check the box "I consent to the IEP with the exceptions of …." and write in, "I consent to the IEP services but do not agree that they provide my child a free appropriate public education ("FAPE"), I believe my child needs…."